



## Baltimore City Department of Human Resources

Martin O' Malley, Mayor

**EXAMINATION FOR:** HEATING AND AIR CONDITIONING TECHNICIAN II

**SALARY:** \$29,267 – \$32,728 **GRADE:** 432

**CLOSING DATE:** Continuous Recruitment - September 1, 2006 is the last day to file an application.

**POSITION:** A Heating and Air Conditioning Technician II maintains and repairs all types of heating, ventilating, air conditioning and related equipment. Employees work on a 24-hour on-call basis.

**NOTE:** Employees must provide some of their own tools.

The eligible list may be used to hire persons as vacancies arise.

**MINIMUM QUALIFICATIONS:** On or before the date of filing the application, each candidate must:

Have a valid Maryland Class C Noncommercial driver's license or an equivalent out-of-state driver's license acceptable to the Office of Risk Management;

AND

Have graduated from an accredited high school or possess a GED certificate;

AND

Have three years of experience in the maintenance and repair of heating, air conditioning and refrigeration equipment.

Six months of additional experience in the maintenance and repair of heating, air conditioning, refrigeration and ventilating equipment may be substituted for each year of the high school or GED requirement.

Completion of one year of the required course work in an environmental control system (or climate control) curriculum in an accredited high school or vocational school may be substituted for six months of the experience requirement.

Completion of an apprenticeship program approved by the State of Maryland may be substituted for up to two years of the experience requirement.

**NOTE:** YOUR LICENSE MUST BE RECORDED ON YOUR APPLICATION AND WILL BE VERIFIED BY THE APPOINTING AUTHORITY. PROVISIONAL DRIVER'S LICENSES AND LEARNER'S PERMITS ARE NOT ACCEPTABLE.

**NOTE:** A U. S. Environmental Protection Agency (EPA) approved C. F. C. Certificate of Completion as a Technician Type I or Type II will be required upon hire.

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KR/mk POSTED: 06/12/06

\* Salary Increased 07/01/06

Apply to: Baltimore City Department of Human Resources · 201 East Baltimore Street · Suite 100 · Baltimore, Maryland 21202 · (410) 396-3860

For additional job opportunities information, call (410) 545-3875

For the Hearing impaired: TTY 396-4930

**An Equal Opportunity Employer**

[www.baltimorecity.gov](http://www.baltimorecity.gov)

(see reverse side)

**APPLICATIONS:** Applications may be obtained by mail or in person from the Baltimore City Department of Human Resources, 201 East Baltimore Street, Suite 100, Baltimore, Maryland 21202.

**PHYSICAL EXAMINATION:** Eligible candidates must pass a job-related physical examination administered by the City.

**TESTING FOR DRUGS:** Effective October 1, 1994, the City's pre-employment physical examination for all applicants will include substance abuse testing. Substance abuse testing shall also be required prior to promotion to a sensitive job classification.

**ELIGIBILITY:** Qualified candidates will be considered for vacancies as they arise, for a period of at least one year. The decision of the Director of Human Resources with respect to acceptable minimum qualifications is final.

**SERVICE FEE:** City employees who are represented by a union will be required to become union members or to pay a service fee as a condition of continuing employment after completion of a probationary period.

**PROBATION:** All persons, including current City employees, selected from an eligible list resulting from this examination will be on probation for six months.

**SELECTION PROCESS:** All candidates indicating the minimum qualifications on their applications will be placed on the eligible list without further examination. The certification, license, training and experience of each candidate will be evaluated for appropriateness and quantity. It is essential, therefore, that you give complete and accurate information on your application. Vagueness or omission may prevent you from being considered for the position. Qualified candidates will not be listed in rank order.

**CONTINUOUS RECRUITMENT:** Vacancies may be filled at any time. Applications will be processed in the order in which they are received. Delay in filing your application may prevent you from being considered for vacancies.

**FOR YOUR CONVENIENCE:** Applicants may also obtain and submit applications for this title at the following location:

Baltimore City Department of Public Works  
200 North Holliday Street  
Room 200  
Baltimore, Maryland 21202



Baltimore City  
Department of Human Resources  
201 East Baltimore Street  
Suite 100  
Baltimore, Maryland 21202